

**From:** Jose Gonzalez  
**To:** ["Ariana Gomez"; "Rena Leddy"](#)  
**Cc:** ["Jessica Whaley"; Jasmine Ramos](#)  
**Subject:** RE: BSS Special Event - Event Notification - BSS Ref#: 20161598-2016 - on 10/20/2016 3:00:00 PM - An Urban Dinner Party about event An Urban Dinner Party  
**Date:** Wednesday, October 12, 2016 10:50:00 AM

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The insurance information for the Dinner Party has been submitted to the City of LA (Certificate Approval (CA) #106507).

I just gave this information to the assigned BSS Investigator Andrea over the phone.

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**From:** Ariana Gomez [<mailto:ariana@fashiondistrict.org>]  
**Sent:** Wednesday, October 12, 2016 8:55 AM  
**To:** Jose Gonzalez <[jose@fashiondistrict.org](mailto:jose@fashiondistrict.org)>; Rena Leddy <[rena@fashiondistrict.org](mailto:rena@fashiondistrict.org)>  
**Subject:** RE: BSS Special Event - Event Notification - BSS Ref#: 20161598-2016 - on 10/20/2016 3:00:00 PM - An Urban Dinner Party about event An Urban Dinner Party

Thanks Jose!

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**From:** Jose Gonzalez [<mailto:jose@fashiondistrict.org>]  
**Sent:** Wednesday, October 12, 2016 8:53 AM  
**To:** Rena Leddy <[rena@fashiondistrict.org](mailto:rena@fashiondistrict.org)>; Ariana Gomez <[ariana@fashiondistrict.org](mailto:ariana@fashiondistrict.org)>  
**Subject:** RE: BSS Special Event - Event Notification - BSS Ref#: 20161598-2016 - on 10/20/2016 3:00:00 PM - An Urban Dinner Party about event An Urban Dinner Party

We should be getting the insurance approval number today.  
I will provide as soon as I receive it.

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**From:** Rena Leddy [<mailto:rena@fashiondistrict.org>]  
**Sent:** Wednesday, October 12, 2016 6:39 AM  
**To:** Jose Gonzalez <[jose@fashiondistrict.org](mailto:jose@fashiondistrict.org)>; Ariana Gomez <[ariana@fashiondistrict.org](mailto:ariana@fashiondistrict.org)>  
**Subject:** Fwd: BSS Special Event - Event Notification – BSS Ref#: 20161598-2016 – on 10/20/2016 3:00:00 PM - An Urban Dinner Party about event An Urban Dinner Party

Rena Masten Leddy  
Executive Director  
LA Fashion District  
(213) 488-1153

Begin forwarded message:

**From:** <[DoNotReply@SpecialEvents.lacity.org](mailto:DoNotReply@SpecialEvents.lacity.org)>  
**Date:** October 12, 2016 at 6:24:18 AM PDT  
**To:** <[Rena@fashiondistrict.org](mailto:Rena@fashiondistrict.org)>

**Subject: BSS Special Event - Event Notification – BSS Ref#: 20161598-2016 – on 10/20/2016 3:00:00 PM - An Urban Dinner Party about event An Urban Dinner Party**

Dear Rena Leddy

You have a new notification about the event 'An Urban Dinner Party' that requires your attention.

Please forward the certificate approval number that was assigned to your insurance certificate by Risk Management.

Please check event at <http://specialevents.lacity.org/SpecialEvent/Details/4581>

Thank you